



INTEGRATED STATEWIDE INFORMATION SYSTEMS REMOTE PRINTER ASSIGNMENT FOR FORMS PRINTING

AGPS/CFMS Agency Number(*): _____

Agency Name: _____

Check One:

_____ **New Printer**

Printer Brand/Model(**): _____ (i.e. HP/Laser Jet III)

Mainframe/Network Printer I.D. from ISF005 form: _____

_____ **Change of Agency Printer Assignment** Change Date: _____

Printer **DESTINATION ID** assigned by the DOA/OCS Data Center: _____

* "AGPS/CFMS agency number" is the 6 character number for the **requisitioning unit** (for requisition forms print) or **purchasing agency that processes documents for requisitioning units** (for solicitation or purchase order print).

** Printers to be defined here for forms printing must be HP laser printers capable of PCL Level 5. Consult your agency data processing personnel for more information.

Agency Contact Person: _____

Agency Telephone Number: _____

Outside phone number: _____

If documents processed by multiple agencies are to be printed at this same printer (i.e. one central printing point for multiple agencies), please list all other AGPS/CFMS agency numbers below.

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Authorization (Agency Administrator/Liaison)

Name (Please Print): _____ **Telephone:** _____

Signature: _____ **Date:** _____

OIS office use only:
Signature: _____

Date Completed: _____